



FOR ADMINISTRATIVE USE ONLY	
Approved By	Position Title

Application for Employment

Ferguson Construction Company ("the Company", "Ferguson") is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability, or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process. This application will be valid for one year from date signed. Interest in employment beyond that date will require updated application.

PERSONAL INFORMATION

DATE:

Name				
Last		First	Middle	
Present Address				
Street		City	State	Zip
Permanent Address				
Street		City	State	Zip
Phone Number	Cell Number	Alternate Phone Number	Email Address	
Referred by		Are you 18 years of age or older <input type="checkbox"/> Yes <input type="checkbox"/> No		

If the Company hires you, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

EMPLOYMENT DESIRED

Position Desired	Date you can start	Salary Desired
Are you employed now? Yes No	If so, may we inquire of your present employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you legally eligible for employment in the USA?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been employed by Ferguson Construction Company before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, when?
If job moves from present location will you accept employment on new location?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If job should require driving a company vehicle, do you have a valid driver's license?		<input type="checkbox"/> Yes <input type="checkbox"/> No

EDUCATION

	Name and Location of School	Circle Last Year Completed	Did You Graduate	Degree Received
Grammar School				
High School		1 2 3 4		
College		1 2 3 4		
Trade, Business School		1 2 3 4		

GENERAL

Have you ever been convicted of a criminal offense? If so, explain. This information will not necessarily disqualify you for employment.
Would you be willing to submit to a physical examination, including drug testing, if required. <input type="checkbox"/> Yes <input type="checkbox"/> No
Job related skills

FORMER EMPLOYERS List below your employers for the last five years.

Date	Name, Address and Phone of Employer	Salary	Position	Reason for Leaving
To				
From				
To				
From				
To				
From				
To				
From				
To				
From				

REFERENCES List below three persons not related to you, whom you have known at least one year.

Name	Address	Telephone
1.		
2.		
3.		

AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment may be conditional on a bona fide occupational background check. I authorize the Company to thoroughly investigate all statements contained in my application, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of the disclosure. In addition, I release the Company, any former employers and all references listed above from all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either the Company or myself. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment, I agree to submit to a medical examination and drug test before starting to work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate that there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies and procedures, in whole or in part, at any time.

Signature

Date

Witness Name

Witness Signature